



# Arizona Hydrological Society

Arizona Hydrological Society (AHS)  
Minutes of Corporate Board Meeting  
November 18, 2006, 10:00 am  
Arcadis, Phoenix  
Version: Final

Board Members Present: Peter Kroopnick, Ted Lehman, Michael Geddis, Mike Block, Aregai Tecele, Bill Petroustson, LeeAnna Walker, Alan Dulaney. Jeanie Meredith, Administrator, also present. Other members present: Dave Christiana, Doug Bartlett, Betsy Woodhouse.

1. AHS Corporate Board meeting was called to order by Peter Kroopnick at 10:10 AM. A quorum was present.
2. Edits to August minutes discussed. Mike Geddis moved to approve the August 2006 Corporate Board minutes, seconded by Aregai Tecele. Minutes approved unanimously. Also minor edits to Annual Meeting notes.
3. Treasurer's Report by Mike Geddis (**Handout 06.4.1**)  
Handout shows financial position. Credit union reticent to provide copies of monthly statements. Picture is as of 9/30/2006. Moved some money around between mutual funds. Jeanie Meredith's expenses will grow, but newsletter and expenses will disappear. The 2005 Annual Symposium lost about \$13,000. Corporate Board and Arizona Hydrological Society Foundation (AHSF) supported scholarships, but chapters did not contribute money. Discussion of how money for scholarships is wheeled from AHSF and Corporate Board through the chapters. Sources of money are only AHSF and Corporate Board; no chapter financial contribution even though they wrote the checks and administered the program. Banks often comp expenses for non-profit organizations, but some don't. Need separate chapter accounts in order to administer programs and do what each chapter wants to do. There were bad experiences in the past from mixing up all chapter accounts at Bank of America. Landfill account is now closed. Budget for 2007 Annual Symposium being developed; the planners are projecting about \$8,000 in profit to be split between SAHRA and AHS. Corporate Board voted to approve the budget. Doug will explain the upcoming ISMAR 2007. Annual Symposium 2005 lost about \$10,000-13,000, even though it was a good symposium. Annual Symposium 2006 had good accounting, and all thanked Dave Christiana; also had good fundraising efforts, thanks to Mike Hulst.

4. Dave Christiana gave report on 2005 Annual Symposium accounting (**Handout 06.4.2**). Total net income was about \$16,000. Used Microsoft Money for accounting. Planners used accounting to better plan dinners, lunches. Planners left about \$3,000 in unused catering costs. Important to track how many people ate lunch, dinner, attended warm-up party, for historical averaging and better estimations. Advertising mail outs could have been done, but the cost benefit wasn't clear. Better marketing is needed in the future. Venue was good, about the right size. There ensued much general discussion of Symposium successes and might-have-beens.
  
5. The last printed newsletter is out. Leilani Bew had a big sendoff via the Tucson Chapter, with a nice plaque and presentation. Made some money on dinner for Halpenny Scholarship. Peter and Jeanie met with Leilani to transition newsletter over the Jeanie. Jeanie has an Access database, mailing list, Excel spreadsheet for 2007 members, and is now trying to match e-mail addresses to membership lists. She will need a field for chapter membership for each person. Suggestion to put it all in Access. The e-mail list is separate, and Jeanie has a separate server to circumvent the virus infecting Leilani's computer. We should keep list server service. But Jeanie has her own service for e-mails. 'Code writers' are now re-doing the AHS Web site. Discussion of issue on how to take money in, what method to use. Peter explained how it works now. Now Jeannie doesn't get e-mail on payments. Paul must communicate with code writers. Jeanie has a different way of doing transactions Web site hosting needs to change. Now AHS uses authorize.net, which charges \$4.00 per transaction. Suggestion that we keep the merchant account at Wells Fargo the same, and 'code writers' can use it. Fees are \$600.00 per year for a new host, plus the initial build fee, then Jeanie maintains it. Leanne moved to authorize Jeanie Meredith, AHS Administrator, to move forward with Web site. Aregai seconded. Passed unanimously. Might need to change URL since the site was apparently hijacked. Changing hosts may help. Discussion of whether database should be place in "members-only" area or not at all. Hold off until built, then the question will be re-visited. Discussion of Board-only section. Discussion of password conventions.
  
6. Doug Bartlett presentation for ISMAR 2007. **Handout 06.4.3** shows 145 abstracts in already, of which 55-60 talks will be given. Abstracts are in. No concurrent sessions. Issue now for planners of how much room at Pointe Resort, as we need a poster session room. Currently in negotiations with hotel. Planning group has already paid the hotel \$5,000, and will owe \$30,000 in June 2007, then another \$30,000 in August, 2007. Registration is in the \$350-400 range. 2 Workshops, dinners, etc are extra. Revenue should start soon, via the ISMAR Web site, with payment coming via the AHS Web site. Contract changes commitment for catering up to \$7,000. Mike Geddis moved to increase the ISMAR contract from \$54,250 to \$70,975 for catering. Aregai Tecele seconded. Passed unanimously. Change is now authorized. At some point, some funding may go the next ISMAR symposium. **Handout 06.4.4** shows the schedule and some planning numbers.

7. Discussion of membership categories was initiated by Peter Kroopnick. Do we need clarification and definition of categories of membership? Corporate membership has previously been suggested. How should this be broken down, if the concept is accepted? What about regular and general membership. The term “professional” membership should not be used, as this may contradict the goals of AHS. Mike Block moved to develop language for Bylaws for presentation at the 2007 Annual Meeting to define membership categories with rights and privileges and costs of each category. LeeAnna seconded. Discussion of the concept. Need a committee to figure out regular vs. student vs. lifetime vs. corporate classifications. Aregai, Peter, Ted, Mike Block will be on committee as volunteers. Committee will report back to the Board in February in Tucson.
  
8. Science fairs are coming up—two new ones are on the horizon. NARSEF is new, and so is AISEF. Fairs are now asking for donations and judges. How much should be donated? Need judges in addition to money. Projects should relate to hydrology. There is not obligation to award prizes. No action required now by Board, instead we should get commitments from the Chapters. Again, report back to the Board in February. AHS has some contacts amongst Native Americans.
  
9. New business
  - Foundation nominees. Gary Small and Mike Pearce will serve new terms. Corporate Board must adopt or reject these nominees. Mike Block moved to approve nominations of Gary and Mike for the next three year term. Ted seconded. Passed unanimously.
  
  - Sharing membership list of AHS with AHSF. Some discussion of this concept. Mike Geddis moved that AHSF be able to use membership, registration, and sponsorship lists for purposes of AHSF, but cannot distribute it. LeeAnna seconded. Passed unanimously.
  
  - Discussion of moving restricted monies from Chapters to AHSF. Currently AHSF has three tiered account structure, basic endowment, liquid fund, and CDs for the next year. All are kept at Wachovia now. Corporate Board has to contribute to scholarships. Discussion of concept of Corporate Board putting in money. Goal is not to work for endowment, although growth is good. ANSF is likely to put it in Tier 3. May be best to earmark funds for AHSF in new tier, restricted to use only in scholarships. How much goes in and how much goes out? Do they match? Mike Geddis moved that current Bower and Halpenny scholarship funds be transferred to AHSF as restricted Bower and Halpenny funds. Aregai seconded. Passed unanimously. Forms signed by President and Secretary. Ted asked what can we do to insure tax deduction for donors. Write on check “Bower” or “Halpenny” and make it to AHSF, and this should suffice.
  
  - Third International Professional Geology Conference (IPGC) to be held in

Flagstaff on September 19-24, 2008 (**Handout 06.4.5**). This will overlap with 2008 Annual Symposium in Flagstaff. Should AHS join with them as co-hosts? Possible synergies. discussed Barb Murphy is involved with AIPG. Does Flagstaff Chapter have the resources in time and personnel to separately host an Annual Symposium? Flagstaff Chapter will report back in February. Proposal from last meeting.

10. Next meeting on February 10, 2007 in Tucson. Metropolitan Water to host.

11. Meeting adjourned at 2:05 PM.