



Arizona Hydrological Society

Arizona Hydrological Society (AHS)
Minutes of Corporate Board Meeting
February 10, 2007, 10:00 am
Errol L. Montgomery & Associates, Inc., Tucson
Version: Draft

Board Members Present: Peter Kroopnick, Aregai Teclé, Ted Lehman, Mike Geddis, Mike Block, Doug Bartlett, Paul Plato, Marla Odom

1. Peter called meeting to order at 10:10 a.m. Quorum present.
2. Discussion of administration contract. Peter summarized history of admin contract, Leilani Bew's departure, website maintenance, selection of Jeannie as AHS administration person. Jeannie included web page maintenance as part of her bid. She offered membership database, member's only section, electronic newsletter. Initial problem in that Jeannie did not know Paul and Paul didn't know Jeannie's work scope.

Paul assumed CodeWriters would maintain site. Site is now a canned template. Paul sees no way to take in money, no communications over last 3 months. Clarification needed. We need to get website working first and keep contract functioning.

3. Meeting minutes were reviewed by outgoing Corporate Board. Minutes approved. Ted Lehman moved to approve, Mike Geddis seconded.
4. Jeannie Meredith present. Contract on hand (**handout 07.1.1**) to reference.

Paul's presentation:

- Players and history
- Who AHS pays for names, hosting, etc
- Host server, directory/FTP site, files on server (HTML, ASP, etc.)
- HTML content (Word, forms, tables, edited by FrontPage, Dreamweaver)
- Editing HTML, code, hyperlinks, ASP
- FTP access – Direct access to host server for up/downloading
- SSL – “secure socket layer”, encrypted transactions, needs certificate. All forms involving money are SSL; cost \$90/quarter from ALENTUS
- ASP (“Active Server Pages”) generates formatted input to authorize.net
- Databases are not so easy in ALENTUS, but ISMAR2007 is on it.
- How we take money; HTML>ASP>authorize.net This needs to be coordinated with CodeWriters.
- What happened? Issues for transfer: Communication with Paul/CodeWriters, SSL service for new hosting, managing old site via FTP, CodeWriters to provide SSL.

- Need SSL on CodeWriters. No FTP access.
- Pointer should go to azhydrosoc.org

Resolution needed on collecting money. Go all the way with CodeWriters site, or go back to old site on ALENTUS. Need FTP access to CodeWriters.

5. Elections for 2007

<u>Board Member</u>	<u>Officer</u>
Alan Dulaney (Phx)	President
Ted Lehman (Phx)	Vice President
Marla Odom (Tuc)	Secretary
Mike Geddis (Tuc)	Treasurer
Leeanna Walker (Phx)	Corporate Board
Paul Plato (Phx)	Corporate Board
Nick Melcher (Tuc)	Corporate Board
Aregai Teclé (Flg)	Corporate Board
Dana _____(Flg)	Corporate Board

Mike G. moved to approve slate, Ted L. seconded, approved unanimously.

6. Allan Gookin (?), AIH Vice President

- National registration organization and magazine
- Possible mutual ground between AHS and AIH?
- Conference in Phoenix in 2009, about 250 attendees
- Splitting revenues on various criteria

7. Past President's Report – Peter Kroopnik (**Handout 07.1.2**)

- Flagstaff officer retention – Flagstaff proposed retaining 2006 officers in lieu of an election. Election schedule was missed, and because election was missed, Flagstaff has approached the board to approve re-election of 2006 officers. They are asking for non-binding resolution approving submission of current officers. Ted L. made motion to approve, Paul P. seconded, unanimously approved.
 - Nielson offers hydrologic training (California-based company). They offer 2-3 day courses. Interested in working with AHS. We might be interested for the symposium or independent class.
 - There is a Phoenix Chapter activity planned on soil vapor methods, etc. It will be a 1-day conference generating money for the Bouwer internship.
 - By-laws for NGWA – Peter received these. He was struck by their decision about e-mail correspondence. Very vague by-law, but basically asking membership for permission to e-mail them.
 - The board will consider having two additional board positions: Past President and President-elect. This is a big topic that we are putting on the slate for the next corporate board meeting.
8. ISMAR 2007 – Well-developed program with 4 workshops. Website is updated and includes entire program. There are 58 slots...they received over 150 proposals. There

will be Sunday workshops. Monday and Tuesday will include talks. Wednesday will be field trips.

No money has been generated yet. Sponsor and vendor letters still need to go out. The Symposium is looking for a lot of national vendors. They are obligated to 75 hotel room bookings per night for 4 nights, so they are keeping costs down...\$350 for early registration, \$400 for regular registration. Hotel rooms are \$169 per night.

9. Treasurer's Report by Mike Geddis (**Handout 07.1.3 and 07.1.4**)

A) Handout 07.1.3 shows financial position. Picture is as of 12/31/2006. Tier III – Permanent funds \$25,418.74 provided by Herman Bouwer. Individual internship funds were transferred from chapters to Foundation.

Foundation Revenues – See page 2; describes revenues and expenses for 2006.

Lifetime Achievement Award (LAA) – Foundation gave LAA funds to Gail, who then donated them to the AHS Foundation.

Expected \$7,000 profit from fundraising efforts. AHS donation will be decided in next topic in minutes.

B) Handout 07.1.4 is a preliminary report. Mike G. will get the final report to the Board via e-mail. The handout is a more in-depth breakdown of accounts. We do not have all Chapter budgets at this time. Paul Plato moved to approve the budgets for 2006 amounts for Chapters so that Chapters will receive money. Adjustments will be made at next Corporate Board meeting. Ted L. seconded. Unanimously approved. Preliminary budgets, based on 2006 values are:

Phoenix - \$1,740
Tucson - \$1,730
Flagstaff - \$1,300

These are subsided amounts, not official chapter budgets.

10. Endowment Funds – Arizona Hydrological Society Foundation (AHSF)

Remaining endowment funds in AHS = \$72,898.88. The AHSF would like to transfer some or all of those funds to the AHSF.

Doug Bartlett suggested that we wait until the end of the year to see how things go.

11. Association Manager's Report (see **handouts 07.1.5 and 07.1.6**)

Jeannie Meredith presented lists of 2007 members and 2006 members who have not renewed membership. All 2007 members have been given a username and password for the AHS website. All 2006 members should be reminded that their membership has not been renewed and access to the members-only section of the website is not available to them.

Job posting inquiry – Marla O. received a request to put job postings on the public area of the AHS webpage. This was voted on at a previous Corporate Board meeting as being an incentive to become a member. Jeannie is trying to straighten out the database. E-mails are sent out to everyone on the list, but only members can access the members-only part of the website, including job postings. New members will be able to access the website within one working day of received payment.

Editorial Board – listed on last paper copy of the newsletter. Jeannie needs more articles generated for the online newsletter.

Officers would like to see the AHS logo somewhere on the front page of the AHS website.

12. Scholarships and Internships - See handout **07.1.7** for scholarship announcement. Marla O. gave a brief description of the intern-scholarships for the Board.
13. Chapter Reports
 - A) Phoenix – Upcoming soil gas seminar. Joint meeting with AEG on April 18, which will be an activity/opportunity for companies to meet with students presenting their research. \$100 AHS Corporate contribution will get a booth. The Chapter can contribute in any way they want.
 - B) Flagstaff – See handout **07.1.8** for upcoming Arizona Nevada Academy of Science meeting (Aregai is involved in) information. Plans for field trip to Beaumont Army Depot. Several speakers lined up with Forest Service and Geological Survey. Should we hold a joint 2008 symposium with AIPG September 19-23? Mike G. motioned that we sent Aregai T. to represent AHS to explore AHS options with AIPG to see if we can hold a joint meeting that will also benefit our membership. Exploratory planning committees will occur in 2007 and 2008. Marla O. seconded the motion. Unanimously approved.
 - C) Tucson – 2/3 of speaker meetings for 2007 are scheduled. Aida Arik completed the 2006 Halpenny Internship, and is now serving as the Chapter student liaison. 2008 Halpenny Internship activities start up in March. Tucson Chapter will again award \$600 at the Southern Arizona Regional Science and Engineering Fair (SARSEF) in March.
14. Symposium Update – See handout **07.1.9** and **07.1.10** for summary of current activities and sponsorship levels. 1/3 of the fundraising goal has been reached to date
15. Membership Tiers (see **handouts 07.1.11 and 07.1.2**) – Handout proposes addition of Corporate and Institutional memberships and describes the proposed benefits of these types of memberships. Corporate memberships would need to be added to bylaws, so that aspect would have to go back to membership for a vote. Dues are decided by the Corporate Board. We will read handouts, review, and discuss at the next Corporate Board meeting.
16. Nominations for Lifetime Achievement Award – The Corporate Board has decided that we will request nominations for the LAA. Unanimously approved.]
17. Next Meeting Date – April 21, 2007. J. Fuller (Kyrene and Warner Roads) to host.
18. Meeting adjourned at 2:30 PM.