



**Meeting of the AHS Corporate Board
MINUTES**

**Saturday, April 18, 2009, 10:00 AM
Location: Offices of Arcadis, Inc.
8222 South 48th Street, Suite 140
Phoenix, Arizona 85207**

Attendees: Alan, Matt, Keith, Lee-Anna, Ted, Erin (by phone), Mike G., Jeff

1. Call to Order and Announcement – Alan Dulaney – call to order 1045
2. No minutes from the January 2009 Meeting due to the death of Nick Melcher

Alan and Jeff attended memorial yesterday. Many old USGS colleagues in attendance. Will be missed greatly as Exec. Dir. No minutes at this time. May be some thing we can get from the Melcher's (eventually). AHS sent flowers which were on the table at the service.

3. Discussion/brainstorming of approaches to the Executive Director duties

Where do we go from here? We need to replace functions. Good to have a single point of contact. Newsletter, website, membership... Alan has 3 alternatives in mind – 1) talks with Matt – already webmaster, has copy of membership list, email capability, payment via web, etc., 2) Al Wynant – Alan has asked for a 1 page proposal, drawbacks are that Al is frequently on the road, etc., 3) Pete K. – recently retired, familiar with Society, technically savvy, drawback – up in Prescott, ... open discussion. Ted raises alternative as bringing in to volunteers. Keith – budget definitely a concern. Mike G. – need a new mailing address? Or get the key for existing PO box. Take off the plate things that volunteers can/will do. E.g. Matt was doing the web and backup for emailing. Rosa for accounting, write checks and mail them, ... Jeff – interim volunteer distribution good solution, Matt found a copy of Nick's original proposal and Jeanie's duties. Nick's duties list – program support – spokesperson, annual visit to sponsors and employers, facilitate development of contact list of major employers, assistance with symposium, office - membership files, mailing address, correspondence, point of contact – phone calls, --- software we bought Nick –

Mike G. – invoices included stuff bought – to check with Rosa

Need to contact Phyen too? Matt – mostly she helped get setup. May not have used her recently. Matt to check in with her.

Other duties – Financial elements (eventually).

Discussion of what to do next.... Jeff and Lee-Anna lobbying for Matt.

Mike G – writes on whiteboard – 1) Program manager, 2) symposium/workshops support, 3) office – includes membership, invoicing, ..., 4) web, 5) newsletter, 6) treasury, 7) CB support.

Alan reading from Jeanie's contract – AZCC issues too – filings, taxes, etc.

Note that we don't have a (separate) office of Exec. Dir. in by-laws. Wasn't a problem for Nick as he was already a board member.

Lengthy discussion of pros and cons of decentralizing vs. centralized management of these activities.

Discussion of efficiencies to be gained thru technologies, etc. Google tools.

Developing consensus of Matt to take (paid) some/many of the needed duties.

Call for a resolution to adopt by motion from Alan to ask Matt to step into (interim) Exec. Dir. – decide to table until we talk about the budget.

Following budget discussion – Ted moves to approve Matt at the interim Exec. Dir. with the duties to run the newsletter, act as address, email, and paper point of contact, maintain files, do invoicing for membership, maintain membership list and database, provide email contact to membership, maintain the website and facilitate online banking (merchant acct) for AHS activities, for the amount of \$1000/mo plus direct expenses not to exceed \$250-\$300/month for the period through the end of 2009. Terms and conditions to be reviewed at the end of 2009. Lee-Anna seconds. Passes unanimously.

(need a new Tucson rep to CB – Matt to help with email notification)

4. AHS Treasurer's Report – Mike Geddis

Mike presentation and transfer of AHS records and accounts to Alan. Review of financial reports – see handouts. Mike notes also Pete K's 2003 retreat and all the objectives that have been moved toward including many of the things that Nick was doing plus the new treasury procedures, etc. (See attached documents)

5. Consideration of the AHS 2009 Budget

Jeff suggests close look at Dept.#1 budget. Alan suggests donations to other charities wait until after symposium. Discussion of other items to reduce expenses. One item specifically – delay corp. subsidy to chapters. Flag still needs their \$1000 for field trip upcoming. Alan to write Flag a check. Mike to revise budgets to reflect discussion of reductions to corp. subsidies, etc.

6. Report from Planning Committee for the 2009 Symposium – Keith Ross

Going along. Economy affecting us. Sponsors slow. Abstracts slow – extended to 4/30 maybe longer. Have room for about 75 talks. 26 received so far. 5 field trips. 5 workshops. David Modier, CAP Terry Holt, USBR confirmed plenary. One more plenary slot. Registration not yet live. Supposedly being coded... comments on other 'slow to respond' issues with updating. 8 sponsors now but we need more. Next planning meeting 4/23 at 5 pm at Hydrogeochem.

7. Report from Planning Committee for the 2010 Symposium – Jeff Gawad

Westin La Paloma venue selected. Howard to be treasurer. Preliminary theme 'water's role in green technologies'. No definite partner at this time. Howard would like to set up a separate account.... Agree to give in to Howard to keep him happy. Needs to recognize responsibility to report timely to Rosa. Alan asks to approve seed to Tucson. Keith motions to approve \$7000 seed money to Tucson. Lee-Anna 2nds. Approved unanimously.

8. Progress on the 2009 Lifetime Achievement Award

Alan doesn't know the progress on the award status. Erin said 'they were waiting on the committee.' CB had previously agreed to accept nominations. Announced in newsletter. So far no nominations received. Flag intends to nominate Don Bills. Erin to organize submittal to Alan. Alan consulted LAA guidelines (2002). To be administered thru symposium committee. Matt suggests making another announcement. Also to make live link for nominations on website.

9. Report from AHS Foundation – Ted Lehman

CAP award application submitted \$2200 request. Retreat 5/2. Bouwer plaque event. IRS application snafu. Howard no sole power of attorney. Alan asks Ted to bring back message of tough times in 2009 and waiting until post-symposium to reevaluate financial conditions at that time. Mike G. – Foundation has its monies needed for this year's match to scholarship and interns.

10. Report from Standing Committees

a. Website – Matt Beversdorf

Keeping up with it. Putting up old newsletters, symposium stuff, and CB minutes online. Matt coordinating directly with Erin and Jeff too on helping maintain content.

b. Scholarships and Internships

Ask Herman for a description of his time in Saudi. Herman Bouwer 4 interviews on Wed. Halpenny 11 applicants, 9 interviews, selected Terra Michaels, Jr. in Engineering Management and minor in Hydrology.

11. Chapter Reports

a. Phoenix – Ted Lehman

AZSEF -

b. Flagstaff – Brad Hill – Erin for Brad

Trying to have 4 speakers per year – John Cochran with Peabody. Hoping for more members via speaker talks. Zuni field trip coming up. So far about 8 people. Opportunity for van from Phoenix if enough for two. If not, one from Flag – meet in Springerville.

c. Tucson – Jeff Gawad

Field trip to SAVSARP planned, but didn't take CAP water. So delayed until fall. Matt Garcia talk (AHIS) poor turnout probably due to coincidence with Nick's passing. Otherwise good turnout. Such as Feb. Lisa Shipick AZ Water Mgmt group – rainwater harvesting. Booked thru June. May take July off.

12. Discussion of letter to ASU commenting on the loss of the Geology program

Dropped this item from the agenda. Alan was behind and not able to get the draft completed by Corp board meeting date.

13. Discussion of potential for complimentary registrations at AHS events for organizers

Reminder that we had it previously. Matt reminded we axed it partly because many already had corporations paying anyway. Leave it to the symposium committees. Challenge of who gets it and who doesn't. Gifts instead? Concensus that idea is interesting. Leave it to the committees as to what they want to do. Not going to make any new policy.

14. Other New Business

New corporate board secretary.... Alan nominated Lee-Anna as new secretary. Keith seconds. All in favor. Approved unanimously. Lee-Anna to serve remainder of Nick's 2009 term.

2012 Symposium AGS, AZGS, AZ centennial – approaching groups for a joint big meeting. State money potentially available for centennial activities. Alan notes great potential. Big attendee numbers, etc. Brainstorming meeting 5/7 at USGS in Tucson on campus. Teleconference option too. AHS has lots to offer in doing.

Donation to orphanage in Nick's behalf? Alan suggests a donation. Jeff asks how much? Mike moves to approve a \$500 donation. Keith 2nds. Motion approved unanimously.

15. Set next Meeting and Adjourn

Next meeting July in Flagstaff. July 18th. Mike motions to adjourn. Jeff second. Passes unanimously.